



# PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Monday, April 22, 2024  
Time: 6:30 p.m.  
Location: Panther Trace II Clubhouse  
11518 Newgate Crest Drive,  
Riverview, FL 33579

*AUDIO ONLY*  
Dial-in Number 1-904-348-0776  
Conference ID: 862 156 243#

## Agenda

*For the full agenda packet, please contact: [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

**I. Roll Call**                    Clint Miner (1-VC)          David Steppy (2)          Jeffrey Spiess (3-C)  
   Pamela Wood (4)          Scott Ward (5)

**II. Pledge of Allegiance**

**III. Audience Comments – Agenda Items** (*See Comments Policy Below*)

**Comments Policy:**

*Comments will be heard from anyone physically present (limited to 3 minutes per individual) or they may be emailed to the District Manager at least 48 hours prior to the meeting ([kdarin@vestapropertyservices.com](mailto:kdarin@vestapropertyservices.com) & [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com))*

**IV. Guest Presentation – Patrick Hanley, FLA Pools Inc.**

A. Consideration of FLA Pools Splashpad Remodel Proposal - \$69,450.00                    [Exhibit 1](#)

**V. Staff Reports**

- A. District Counsel – *Michael Broadus, Straley, Robin, Vericker*
- B. District Engineer – *Tonja Stewart, Stantec*
- C. District Manager – *Kyle Darin, Vesta District Services*
  - 1. Discussion on May CDD Meeting Date

**VI. Vendor Reports**

- A. Aquatic Maintenance – *Matt Remson, Remson Aquatics*                    [Exhibit 2](#)
- B. Landscape Maintenance – *David Manfrin, LMP*                    [Exhibit 3](#)
  - a. Consideration of Balm Riverview Median Crape Myrtle Replacement Proposal - \$382.50                    [Exhibit 4](#)
  - b. Consideration of Irrigation Repairs at Controller D Proposal - \$277.99                    [Exhibit 5](#)
  - c. Consideration of Lawford Monument Plant Replenishment Proposal - \$891.00                    [Exhibit 6](#)



**VII. Budget**

- A. Discussion on FY 2025 Operations and Maintenance Requirements [Exhibit 7](#)
- B. Consideration and Adoption of **Resolution 2024-02, Approving the Proposed FY 2025 Budget and Setting Public Hearing** [Exhibit 8](#)

**VIII. Business Matters**

- A. Review of Tickler File [Exhibit 9](#)

**IX. Administrative Matters/Consent Agenda**

- A. Consideration and Approval of the Minutes of the Board of Supervisors Regular Meeting Held March 25, 2024 [Exhibit 10](#)
- B. Consideration and Acceptance of the March 2024 Unaudited Financial Report [Exhibit 11](#)

**X. Facilities Report**

- A. Facilities Director – *Anna Ramirez, Vesta* [Exhibit 12](#)

**XI. Audience Comments – New Business** (*See Comments Policy Above*)

**XII. Supervisor Requests** (*Includes Next Meeting Agenda Item Requests*)

**XIII. Action Items Summary**

**XIV. Next Meeting Quorum Check**

6:30 p.m. on **May 27, 2024**

*Panther Trace II Clubhouse  
11518 Newgate Crest Drive,  
Riverview, FL 33579*

	<i>In Person</i>	<i>Virtually</i>	<i>Not</i>
Clint Miner (1-VC)			
David Steppy (2)			
Jeffrey Spiess (3-C)			
Pamela Wood (4)			
Scott Ward (5)			

**XV. Adjournment**